

MINUTES ORDINARY MEETING OF POUNDSTOCK PARISH COUNCIL HELD ON THURSDAY 29 SEPTEMBER 2022

An Ordinary meeting of Poundstock Parish Council was held on Thursday 29 September 2022 at 7.00 p.m. in The Gildhouse with Cllrs. Robert Gavin (Chair), Stephen Blake, Michelle Carter, Max Faulkner, Eric Harris, Pamela Ideson, Tom O'Sullivan, Gemma Watton (Vice-Chair) and the Clerk present.

Public Present: 7

1. To receive apologies for absence: **325/22**

RESOLVED apologies received from Cllrs. Brian Furse and Steve Haynes be accepted.

2. To receive Declaration of Interest and nature of any Disclosable Pecuniary Interest (DPI) and any Other Significant Interest (OSI). **326/22**

(a) Relating to any items appearing on the agenda – None received.

(b) Gifts over £50.00 – None received.

3. Council to consider requests for dispensations from Members concerning items on the agenda. **327/22**
None received.

4. Chairman's Announcement. **328/22**

The Chairman spoke with sadness of the passing of Queen Elizabeth II. A letter of condolence has been sent by the Parish Council to the Royal Family. The Proclamation of King Charles III was made on the steps of St. Winwaloe's Church on 8 September 2022. The Prince of Wales became the Duke of Cornwall on The King's accession to the throne. The Chairman welcomed Their Royal Highnesses The Prince and Princess of Wales as the new Duke and Duchess of Cornwall. The Council stood for a minute's silence.

5. Public Participation - Matters raised by Members of the Public on an agenda item: None. **329/22**

6. To resolve that the Minutes of previous Full Council Meeting are an accurate record:

a) Minutes Full Council APPROVE the Minutes of the Ordinary Meeting held on 26 July 2022.

RESOLVED that the minutes were a true and accurate record of the meetings and were signed by the Chair. **330/22**

b) Minutes Full Council APPROVE the Minutes of the Extraordinary Meeting held on 16 August 2022.

RESOLVED that the minutes were a true and accurate record of the meetings and were signed by the Chair. **331/22**

c) Minutes Full Council APPROVE the Minutes of the Extraordinary Meeting held on 27 August 2022.

RESOLVED that the minutes were a true and accurate record of the meetings and were signed by the Chair. **332/22**

d) Minutes Community Hall Committee NOTE the draft minutes of the meeting held on 27 September 2022. Deferred to October meeting. **333/22**

e) CHC Minutes Recommendations:

To review the recommendation to be prepared in future to register a Poundstock Community Hall

with the Charity Commission. After lengthy discussions it was **RESOLVED** to move forward with registering a Poundstock Community Hall with the Charity Commission and at the same time seeking legal advice before committing. **334/22**

7. Correspondence to discuss and resolve a course of action: **335/22**

- a) CALC Training Schedule December 2022 – **NOTED.**
- b) Rural Services Bulletin (23/08/2022) (13/09/2022) (21/09/2022) - **NOTED.**
- c) Critical Control Centre – Cornwall Fire and Rescue – Discussed and resolved under minute **000/22**
- d) Traffic speeding along the coastal road from the A39 to the Widemouth Manor – Cllr. Brian Furse to investigate further.

8. Planning Matters:

- a) Planning Applications to discuss and make a consultee comment on the following applications: -
PA22/07000 - Construction of dwelling and associated works - Sunnymeade Combe Lane Widemouth Bay Bude – Previously discussed. **336/22**

PA22/07900 - Alterations and extensions to existing property, to include demolition and replacement of existing extension and raising of roof over existing bathroom - The Hazard Marine Drive Widemouth Bay Bude. **RESOLVED** No Objections. **337/22**

- b) Planning Decisions – View at <https://www.poundstock-pc.gov.uk/planning-applications>
NOTED **338/22**

9. Finance to discuss and resolve a course of action with associated expenditure:

- a) To note balances as at 20 September 2022 – **NOTED.** **339/22**
- b) To resolve to approve payment of outstanding accounts and note income as per schedule – **RESOLVED** to make the payments to include accounts presented by the date of the meeting. **340/22**
- c) To receive Budget Analysis 2022/23 Quarter 1 – **RESOLVED** to **APPROVE** the budget report. **341/22**
- d) To appoint a second Councillor to Finance Portfolio – **RESOLVED** Cllr. Steve Haynes be appointed to the Finance and Internal Control Portfolio. **342/22**
- e) To agree two Councillors to undertake internal control checks in October 2022 – **RESOLVED** Cllrs. Stephen Blake and Steve Haynes undertake checks in October for 2022/2023. **343/22**
- f) To provide guidance on the objectives for 2023/24 budget setting process – The Clerk spoke to the Councillors regarding the budget setting process which will begin in the coming months. **344/22**
- g) To receive and adopt the CALC policy for the reimbursement of expenses – **RESOLVED** to adopt and put on the website. **345/22**

10. Agenda Items to discuss and resolve a course of action and associated expenditure:

- a) Widemouth Bay Toilets - To receive the survey report from Drainology Ltd, agree actions and associated expenditure **RESOLVED** that Drainology Ltd carry out the works as per survey recommendations and quotation dated 31/08/2022. **346/22**
- b) To appoint a new member to the Crematorium Working Group following the resignation of Cllr. Tom O’Sullivan – **RESOLVED** Cllr. Michelle Carter joins the Crematorium Working Group. **347/22**

c) Discuss and consider the current position and approach to planning application PA21/01480: Construction of a crematorium with associated access, landscaping and infrastructure (Land West of the A39 Poundstock Bude Cornwall EX23 0DE) in light of the deferred committee hearing and to resolve any further action needed and authorise any associated expenditure (Cllr. Stephen Blake, Cllr. Steve Haynes, Cllr. Max Faulkner, Cllr Gemma Watton) – Cllr. Watton reported the concerns voiced by residents on a comment recently added to the planning portal by the applicant on 28/09/2022 dated 21/08/2022 relating to the toxic emissions, modelling predicted level of emissions and identifying where they will fall.

RESOLVED to allow an extra £800.00 plus vat in the budget to the Solicitor Paul Hunt incurred as a direct result of the additional work associated with and due to rescheduling the Strategic Planning Committee meeting. **348/22**

RESOLVED to budget additional for additional fees to Kris Mitra of £750.00 plus vat for the additional work incurred due to the rescheduling the Strategic Planning Committee meeting. **349/22**

d) To consider purchase of rubbish and dog bins in Bude Meadows lay-by **RESOLVED** to investigate costs of rubbish/dog bins potentially to be located in the lay-bys at Bude Meadows and Wanson. **350/22**

e) To agree to adopt the Civility and Respect Pledge - **RESOLVED** to sign the Civility and Respect pledge endorsed by the National Association of Local Councils and the Society of Local Council Clerks. **351/22**

f) Remembrance Day: -

(i) To consider arrangements for Remembrance Day. It was **RESOLVED** for the Chairman to attend the Remembrance Day service and lay the poppy wreath on behalf of Poundstock parishioners. **352/22**

(ii) To agree purchase of the Poppy Wreath. It was **RESOLVED** to make a payment of £100.00 to the Royal British Legion Poppy Appeal. **353/22**

g) Civil Fire and Rescue Control Room Closure. Following discussions, it was **RESOLVED** Cllr. Gemma Watton with the Clerk write a letter of support to keep the Civil Fire and Rescue Control Centre in Cornwall. **354/22**

h) To agree Laptop Service and Antivirus Renewal at a cost of £45.00. **RESOLVED** to agree the Laptop Service and Antivirus Renewal at £45.00. **355/22**

i) HM Land Registry – Correspondence relating to Green Lane rejecting the caution against first registration was **NOTED**. **356/22**

h) To appoint Councillors to deal with information requests. Following discussions, it was **RESOLVED** that the Chairman and Cllr. Michelle Carter with the Clerk deal with Freedom of Information requests. **357/22**

11. To receive written reports and authorise any action: **358/22**

(a) Poundstock Ward Member's Report – Cllr. Chopak spoke of the £62 million deficit facing Cornwall Council next year, statutory services would need to be prioritised and they may need to reconsider which services which they do not have a statutory duty to provide. With the disappearance of EU funding, she spoke on the UK Shared Prosperity Fund supporting the government's commitment to level up all parts of the UK.

(b) Chair's Report – Report was circulated, see minute reference 328/22. **359/22**

(c) Clerk's Report – None received. **360/22**

12. Crematorium Working Group to receive reports and authorise any action and expenditure: **361/22**
See Minute Ref: 348/22 & 349/22.

13. NDP Steering Group to receive reports and authorise any action and expenditure: **362/22**
The NDP questionnaire closing date has been extended to the 14th October 2022, a reflection on the good number of responses received currently 110 to date, the results are expected to be presented at a public event in early November along with the Landscape Character Assessment Report.

14. Councils Representatives to receive reports from Outside Bodies: None received. **363/22**

15. Portfolio Reports to receive written reports and authorise any action and expenditure. **364/22**
Cemetery: Cllr. Eric Harris carried out emergency repairs replacing the leaking tap in the cemetery.
PROW: Cllr. Idelson reported the footpath at Wanson has been trimmed.
Public Toilets: Cllr. Harris carried out emergency repairs to the public toilets.

16. Items for Information: **365/22**
a) Road Traffic Regulation Act 1984 S.14: Temporary Prohibition of Traffic: Intention Notice (Order has not been issued) Location: Bangors Green, Poundstock Timing: 17th October 2022 to 21st October 2022 (07:30 to 17:00 hours). NOTED.

17. Items for the next Agenda: 5-Day Protocol. **366/22**

18. Date of the next Ordinary Council Meeting: Extraordinary Meeting date to be confirmed.
Next Ordinary Meeting 27 October 2022. **367/22**

19. PUBLIC BODIES (ADMISSION TO MEETINGS) Act 1960 **368/22**
RESOLVED that in view of the confidential/special nature of the business about to be transacted it is advisable that the public/press be excluded and instructed to withdraw during discussion on the following item:
Discuss and consider any action regarding habitual, harassment and vexatious complainants.

19. Close the Meeting: The Chair closed the meeting Closed at 21:16. **369/22**

Appendix A: SCHEDULE OF PAYMENTS MADE

| | | |
|-------------------------------------|------------------------------------|------------------|
| South West Water | Water Supply – Public Toilets | £326.51 |
| South West Water | Water Supply – Burial Ground | £11.31 |
| British Gas Business | Electric Supply – Public Toilets | £261.00 |
| T.J. Davies Cleaning | Public Toilets Widemouth Bay | £1,350.00 |
| Martin Group Services | NDP Photocopying | £38.30 |
| Genesis Town Planning | Professional Fees – Crematorium | £819.00 |
| Gildhouse Management Committee | Hall Hire Community Hall Committee | £25.00 |
| Cornwall ALC | Freedom of Information Training | £36.00 |
| EDF Energy | Energy Supply – Parish Hall | £15.75 |
| Staff | Costs | £817.78 |
| HMRC | PAYE/NIC | £9.00 |
| TOTAL EXPENDITURE 29/09/2022 | | £3,710.13 |

RECEIPTS

| | | |
|--------------------------------|--------------------------------|-------------------|
| Cornwall Council | Precept | £17,500.00 |
| Cornwall Council | CTS Grant | £146.15 |
| Public Toilets | Donations/Showers (100172) | £509.90 |
| Public Toilets | Donations/Showers (100173) | £87.96 |
| Public Toilets | Donations/Showers (100174) | £118.67 |
| Arthur Bryant Funeral Director | Memorial Application | £60.00 |
| Barclays Bank | Interest Received (16-09.2022) | £18.58 |
| TOTAL INCOME 29/09/2022 | | £18,441.26 |